

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

September 21, 2023

TO: Members of Health & Human Services

FROM: Sarah H. Baldwin, Deputy County Administrator *AHB*

SUBJECT: Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on ***Tuesday, September 26, 2023 at 6:00 p.m.*** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

Resolutions:

1. Accepting Donation on Behalf of the Office for the Aging and Amending the 2023 County Budget
2. Authorizing Agreement for Provision of Related Services in Connection with the Program for Preschool Children with Disabilities
3. Authorizing 2023/24 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services and Authorizing Contractual Youth Sports and Education Opportunity Program Agreements
4. Supporting Operation Green Light for Veterans and Active Military Service Members Transitioning to Veteran Status In Civilian Life

Informational Items:

1. Monthly Departmental Reports:
 - Office for Aging
 - Community Services
 - Public Health
 - Social Services

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:jdj

cc: Office for Aging
Community Services
Public Health
Social Services

Veterans Service Agency
County Attorney
County Treasurer

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting Donation on Behalf of the Office for the Aging
and Amending the 2023 County Budget

By Legislator: _____

Whereas, Jefferson County received cash donations to support the Senior Picnic and Senior Health Fair Expo organized by the Jefferson County Office for the Aging, and

Whereas, The Director of the Office for the Aging intends to use these funds to address gaps in services for the elderly, including alleviation of social isolation.

Now, Therefore, Be It Resolved, That Pursuant to County Law Section 215(3), This Board of Legislators gratefully accepts said donations, and be it further

Resolved, That the 2023 County Budget is amended as follows:

Increase:

Revenue		
01677200 92705	Gifts and Donations	\$6,880
Expenditure		
01677200 04416	Professional Fees	\$6,880

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement for Provision of Related Services
in Connection with the Program for Preschool Children with Disabilities

By Legislator: _____

Whereas, The Program for Preschool Children with Disabilities provides a variety of related services to children aged three to five years with certain disabilities, such services to be provided in the least restrictive environment, be it home or agency based, and

Whereas, Chapter 243 of the Laws of 1989 requires that counties maintain a list of appropriately certified or licensed professionals to deliver related services to preschool children with disabilities and set a reasonable reimbursement rate for such services, subject to the approval of the New York State Education Department, and

Whereas, By Resolution No. 105 of 2023 Jefferson County authorized agreements with providers for the provision of related services and set rates, and an agreement for an additional provider and services needs to be authorized.

Now, Therefore, Be It Resolved, That, pursuant to Section 4410 of the Education Law, Jefferson County enter into an agreement with the following party for the provision of the indicated service(s). The term of said agreement shall be for the period October 3, 2023 through June 30, 2024 in accordance with the requirements of the State Education Law and regulations:

<u>Provider</u>	<u>Service</u>		<u>Rate</u>
Jeff-Lewis BOCES	Audiology Sessions	per 30 minutes	\$189.75
	Audiology Sessions	per 30 minute (Group)	\$ 94.88
	Audiology (Consults)	per consult	\$380.00
	TOD (Teacher of the Deaf Sessions)	per 30 minutes	\$133.00
	TOD (Teacher of the Deaf Sessions)	per 30 minute (Group)	\$ 66.50
	TOD (Consults)	per consult	\$265.00

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute such agreements on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing 2023/24 Comprehensive Planning Resource Allocation Agreement with
the NYS Office of Children & Family Services and Authorizing Contractual
Youth Sports and Education Opportunity Program Agreements

By Legislator: _____

Whereas, The Jefferson County Youth Advisory Board has endorsed the allocation of State Aid Funding for 2023/24 Youth Sports and Education Opportunity Programs to be operated and administered by various eligible organizations in Jefferson County, and

Whereas, The following constitutes the list of endorsed State Aid allocations for 2023/24 Youth Sports and Education Opportunity Programs which require an agreement between the County and the respective Agency or Municipality and provision of pass-through funding:

Youth Sports and Education Opportunity Program

<u>Agency/Program</u>	<u>State Aid Allocation</u>
YMCA/Sports & CPR/First Aid/AED Certification	\$ 6,333
Encompass Recreation	14,420
YMCA Inclusive Youth Sports	7,500
CHJC Recreational Opportunities	11,700

Now, Therefore, Be It Resolved, That Jefferson County enter into a 2023/24 Resource Allocation Agreement with the NYS Office of Children and Family Services containing applications for State Aid funding for County Youth Sports and Education Opportunity Program Administration and for the above listed Youth Sports and Education Opportunity Programs, and be it further

Resolved, That upon final approval and execution of said Resource Allocation Agreement by the appropriate state officials, Jefferson County enter into agreements with the above Contractual Agencies/Municipalities for provision of Youth Sports and Education Opportunity Programs for the youth of Jefferson County for the period of October 1, 2023 through September 30, 2024, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute the Resource Allocation Agreement and the various contractual Agency/Municipality Agreements on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Supporting Operation Green Light for Veterans and Active Military Service
Members Transitioning to Veteran Status In Civilian Life

By Legislator: _____

Whereas, The residents of Jefferson County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces, and whose contributions and sacrifices have been vital in maintaining the freedoms and way of life enjoyed by our citizens, and

Whereas, Jefferson County seeks to honor these individuals who have placed themselves in harm's way for the good of all, and who continue to serve their community as they transition to civilian life and become veterans, and

Whereas, Approximately 200,000 service members transition to civilian communities annually, and studies indicate from 44% to 72% of service members experience high levels of stress during transition from military to civilian life, including a high risk for suicide during their first year after military service, and

Whereas, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by helping fellow former service members, and

Whereas, Operation Green Light is a collaboration between the NYS Association of Counties, NYS Council of Education Associations, the NYS County Veteran Service Officers Association and the 62 counties of New York State to show support for veterans and raise awareness about the challenges they face and the resources available to assist them and their families.

Now Therefore Be It Resolved, With designation as a Green Light for Military Service County, Jefferson County hereby declares from November 1st through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifice of our veterans and men and women in uniform transitioning from active service, and be it further

Resolved, That in observance of Operation Green Light, Jefferson County will display green lights and encourages its citizens to do so as well to honor all those who helped to preserve freedom.

Seconded by Legislator: _____

Office for the Aging 2023

Units of Service and Client Statistics	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
Meals Home Delivered & Congregate (4716)													
Clients (at 25th of the month)	359	365	386	413	406	349	338	355					2,971
Home Delivered Meals (MLTC & congregate)	8,669	7,772	9,003	7,565	8,558	8,199	7,612	9,181					66,559
Congregate Meals (approx 75 clients at 7 sites)	103	61	111	109	131	113	523	536					1,687
Picnic Meals (C1 Congregate)	0	0	0	0	0	0	309	0					309
Shelf Stable Distributed	668	52	34	32	18	0	0	0					804
Emergency Frozen / Adjustment	0	0	0	0	0	0	0	0					0
Total Delivered Meals	8,772	7,937	9,148	7,706	8,707	8,312	8,444	9,717					68,743
Transportation (4710)													
Total Transportation Rides	939	1,010	1,098	960	1,069	1,040	1,014	1,140					8,270
Caregiving- Housekeeping & Personal Care (4422)													
Total Caregiving Clients	47	44	43	46	44	44	42	44					
Total Caregiving Hours	609.25	542.25	645.70	626.25	708.50	667.50	488.50	705.00					4,993
Respite for Caregivers (4605)													
Total Respite Clients	8	8	10	10	10	11	14	10					
Total Respite Hours	166.25	144.50	257.50	164.00	255.00	178.00	205.50	280.50					1,651
Respite Haven (Not Alzheimer's) (4605)													
Total Respite Clients	8	8	9	7	7	10	0	1					50
Total Respite Hours	52.50	89.50	136.00	77.50	71.00	82.00	0.00	4.00					513
PERS Lifenet Units (4715)													
# of Clients with PERS Units	67	65	63	62	67	66	66	66					522
Legal Services (4411)													
# of Clients Served	5	4	6	8	7	8	6	16					
Hours of Service	11.30	4.20	14.30	16.90	16.20	13.70	18.90	37.60					133
Disease Prevention & Health Promotion (4416/4414)													
Bingocize Evidence Based Health Promotion	0	0	0	11	4	5	0	0					20
Tai-Chi for Arthritis Clients	14	14	13	0	16	15	13	0					85
Nascentia MLTC (Reimbursement for MLTC meals) (91972)													
# of clients	18	18	19	18	16	14	11	14					
# of meals	444	442	542	430	428	391	275	373					3,325
NY Connects Information & Referrals													
Information & Assistance for the month	95	68	48	54	81	137	87	91					661
Service Tickets for the month (quick call or referral)	909	854	767	590	726	892	737	891					6,366
Health Insurance Information & Counseling													
# of Clients Served	78	63	76	46	64	59	67	64					517
Counseling Sessions	68	51	71	51	63	71	81	70					526
Case Management Clients													
Pers Units only - no cm required	35	35	37	38	43	42	44	45					319
Alz Respite - no cm required	66	77	71	71	58	58	76	74					551
CM clients requiring bimonthly call/annual assmt	61	64	65	65	56	68	56	71					506
CM clients requiring semiannual assmt	61	64	65	65	56	68	56	71					506
CM Home Delivered meals requiring semiannual assmt	359	365	386	340	334	334	327	342					2,787
Total Case Managed Clients	582	605	624	579	547	570	559	603					4,669
													0
Home Care & PERS Waiting List Clients	39	40	26	25	29	23	12	11					205

2023 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

9/7/2023

<u>PROGRAM</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS Y-T-D</u>	<u>TOTAL BUDGET</u>	<u>BALANCE AVAILABLE</u>	<u>% USED</u>
EARLY INTERV.																
EXPENSES	\$4,112	\$20,692	\$10,846	\$23,335	\$25,985	\$44,371	\$24,875	\$22,729					\$176,846	\$370,000	\$193,154	47.80%
REVENUES	\$0	\$0	\$1,216	\$28	\$2,644	\$0	\$3,535	\$2,715					\$10,138	\$209,218	\$199,080	4.85%
PRESCHOOL																
EXPENSES	\$3,199	(\$2,904)	\$568,378	\$753,916	\$288,577	\$314,901	\$480,857	\$401,193					\$2,808,117	\$5,350,000	\$2,541,883	52.49%
REVENUES	\$0	\$0	\$0	\$0	\$322,995	\$0	\$0	\$967,433					\$1,290,429	\$3,063,250	\$1,772,821	42.13%
OPWDD																
EXPENSES(ADMIN)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0	\$14,614	\$14,614	0.00%
REVENUES	\$0	\$1,644	\$1,644	\$0	\$0	\$281	\$1,664	\$0					\$5,233	\$7,307	\$2,074	71.62%
OASAS																
EXPENSES	\$945,458	\$0	\$1,264,339	\$148,806	\$0	\$0	\$971,398	\$0					\$3,330,001	\$4,067,442	\$737,441	81.87%
REVENUES	\$929,643	\$47,903	\$1,302,428	\$0	\$0	\$958,385	\$0	\$0					\$3,238,359	\$3,879,746	\$641,387	83.47%
OMH																
EXPENSES	\$170	\$119,420	\$475,272	\$334,726	\$165,035	\$345,210	\$208,650	\$613,800					\$2,262,283	\$3,747,565	\$1,485,282	60.37%
REVENUES	\$917,301	\$25,736	\$1,199,546	\$3,625	\$0	\$0	\$671,239	\$327,037					\$3,144,484	\$3,560,435	\$415,951	88.32%
TOTAL EXPENSES	\$952,938	\$137,108	\$2,318,835	\$1,260,784	\$479,597	\$704,482	\$1,685,780	\$1,037,723	\$0	\$0	\$0	\$0	\$8,577,247	\$13,549,621	\$4,972,374	63.30%
TOTAL REVENUES	\$1,846,944	\$75,283	\$2,504,834	\$3,653	\$325,639	\$958,666	\$676,438	\$1,297,185	\$0	\$0	\$0	\$0	\$7,688,643	\$10,719,956	\$3,031,313	71.72%

OPWDD= OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES
OASAS= OFFICE OF ADDICTION SERVICES AND SUPPORTS
OMH= OFFICE OF MENTAL HEALTH

**Jefferson County Public Health Service Home Health Care Statistical Performance
For the Eight Months Ended August 31, 2023**

REFERRALS				MTD	YTD	2023	Amount of	Percent
	2020	2021	2022	Actual	Actual	Annualized	Change	Change
CHHA	1,439	1,360	1,126	145	831	1,247	121	10.70%
PREVENT	2	0	0	0	0	0	0	0.00%
Rabies	0	0	0	0	0	0	0	0.00%
Communicable Disease*	13,850	14,318	20,919	254	3,435	5,153	-15,767	-75.37%
Newborn Screening	11	15	27	3	16	24	-3	-11.11%
PREVENT Sub-Total	13,863	14,333	20,946	257	3,451	5,177	-15,770	-75.29%
GRAND TOTAL	15,302	15,693	22,072	402	4,282	6,423	-15,649	-70.90%
AVERAGE DAILY CENSUS				MTD	YTD	2023	Amount of	Percent
	2020	2021	2022	Actual	Actual	Annualized	Change	Change
CHHA	138	129	98	110	93	93	-5	-3.88%
PREVENT	1	1	0	0	0	0	0	0.00%
Rabies	0	0	0	0	0	0	0	0.00%
PREVENT Sub-TOTAL	1	1	0	0	0	0	0	0.00%
GRAND TOTAL	139	130	98	110	93	93	-5	-5.10%
VISITS				MTD	YTD	2023	Amount of	Percent
	2020	2021	2022	Actual	Actual	Annualized	Change	Change
CHHA	8,165	7,958	6,128	493	3,629	5,444	-685	-11.17%
Skilled Nursing	4,338	4,480	3,943	344	2,604	3,906	-37	-0.94%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	591	553	466	47	372	558	92	19.74%
Medical Social Worker	858	921	830	107	596	894	64	7.71%
Occupational Therapy	214	109	117	14	74	111	-6	-5.13%
Nutrition	2,095	1,387	745	74	661	992	247	33.09%
Home Health Aide	0	0	0	0	0	0	0	0.00%
Personal Care Aide	16,261	15,408	12,229	1,079	7,936	11,904	-325	-2.66%
Sub-TOTAL	3	21	3	0	0	0	-3	-100.00%
PREVENT	0	0	0	0	0	0	0	0.00%
Skilled Nursing	0	0	0	0	0	0	0	0.00%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	0	0	0	0	0	0	0	0.00%
Medical Social Worker	0	0	0	0	0	0	0	0.00%
Occupational Therapy	0	0	0	0	0	0	0	0.00%
Nutrition	0	0	0	0	0	0	0	0.00%
Home Health Aide	1	0	0	0	0	0	0	0.00%
Personal Care Aide	0	0	0	0	0	0	0	0.00%
Sub-TOTAL	4	21	3	0	0	0	-3	-100.00%
TOTAL VISITS	8,168	7,979	6,131	493	3,629	5,444	-688	-11.21%
Skilled Nursing	4,338	4,480	3,943	344	2,604	3,906	-37	-0.94%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	591	553	466	47	372	558	92	19.74%
Medical Social Worker	858	921	830	107	596	894	64	7.71%
Occupational Therapy	214	109	117	14	74	111	-6	-5.13%
Nutrition	2,096	1,387	745	74	661	992	247	33.09%
Home Health Aide	0	0	0	0	0	0	0	0.00%
Personal Care Aide	16,265	15,429	12,232	1,079	7,936	11,904	-328	-2.68%
GRAND TOTAL	2,260	1,412	753	77	693	1,040	287	38.05%
PARAPROFESSIONAL HOURS**				MTD	YTD	2023	Amount of	Percent
	2020	2021	2022	Actual	Actual	Annualized	Change	Change
AGENCY CHHA	2,136	1,412	753	77	693	1,040	287	38.05%
Home Health Aide	0	0	0	0	0	0	0	0.00%
Personal Care Aide	2,136	1,412	753	77	693	1,040	287	38.05%
CHHA Sub-TOTAL	2,136	1,412	753	77	693	1,040	287	38.05%
CONTRACT CHHA	80	0	0	0	0	0	0	0.00%
Home Health Aide	44	0	0	0	0	0	0	0.00%
Caregivers	0	0	0	0	0	0	0	0.00%
US CARE SYSTEMS	0	0	0	0	0	0	0	0.00%
Family Home Care	0	0	0	0	0	0	0	0.00%
Home Care Plus (Sibley)	124	0	0	0	0	0	0	0.00%
Sub-TOTAL	0	0	0	0	0	0	0	0.00%
Personal Care Aide	0	0	0	0	0	0	0	0.00%
Caregivers	0	0	0	0	0	0	0	0.00%
US CARE SYSTEMS	0	0	0	0	0	0	0	0.00%
Sub-TOTAL	124	0	0	0	0	0	0	0.00%
TOTAL CONTRACT	124	0	0	0	0	0	0	0.00%
TOTAL HOURS	2,260	1,412	753	77	693	1,040	287	38.05%
Home Health Aide	0	0	0	0	0	0	0	0.00%
Personal Care Aide	2,260	1,412	753	77	693	1,040	287	38.05%
GRAND TOTAL	2,260	1,412	753	77	693	1,040	287	38.05%

**Numbers may not total precisely due to rounding.

SAJ:HOME CARE STATISTICS GRID AUG23exc.9:11:23. MS E:/

*Prior Communicable Disease reported numbers combined negative with positive reports. All years have been amended to include only positive reports. Hence forward only positive case numbers will be reported.

Jefferson County Department of Social Services

2023

BALANCE	3,049,574	722,126	(4,082)	6,572,962	2,263,061	4,118,438	400,000	2,258,809	66,103	56,249
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
BUDGET	4,602,479	1,600,000	1,000	17,934,488	4,000,000	11,000,000	400,000	4,750,000	105,000	90,000
LOCAL SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	383,540	133,333	83	1,494,541	333,333	916,667	33,333	395,833	8,750	7,500
JAN	1,635	2,367	0	1,570,510	160,336	532	0	224,043	524	1,950
FEB	187,404	28,904	0	1,256,408	154,757	741,131	0	345,096	37,023	1,894
MAR	188,716	158,599	0	1,256,408	306,220	1,050,493	0	362,157	8,523	9,492
APR	228,935	93,911	0	1,256,408	204,871	863,046	0	294,194	355	4,636
MAY	192,805	168,706	0	1,570,510	203,168	1,056,791	0	342,976	(6,812)	3,097
JUN	244,970	139,424	5,082	1,256,408	172,644	1,039,951	0	307,702	(814)	838
JUL	249,507	88,331	0	1,419,944	202,396	993,964	0	309,745	(385)	8,403
AUG	258,933	197,632	0	1,774,930	332,547	1,135,654	0	305,278	483	3,441
SEP	0	0	0	0	0	0	0	0	0	0
OCT	0	0	0	0	0	0	0	0	0	0
NOV	0	0	0	0	0	0	0	0	0	0
DEC	0	0	0	0	0	0	0	0	0	0
TOTAL	1,552,905	877,874	5,082	11,361,526	1,736,939	6,881,562	0	2,491,191	38,897	33,751

PROJ EXP: Forecast for Remainder of YEAR	3,087,065	1,411,206	5,414	17,339,690	3,070,271	10,548,230	133,332	4,074,523	73,897	63,751
PROJECTED BALANCE	1,515,414	188,794	(4,414)	594,798	929,729	451,770	266,668	675,477	31,103	26,249